# UNIVERSITY INSTITUTE OF ENGINEERING AND TECHNOLOGY PANJAB UNIVERSITY, CHANDIGARH

**Department of Electronics and Communication Engineering**

**Instructions to students for conduct of minors**

1. Students are advised to be well prepared before the start of examination and they should be ready with all the required items.
2. Students are required to write the answers in hard copy on A4 sheets with blue/black pen. The answer booklet should not have more than 8 A4 size sheets.
3. Students are required to fill all their particulars on first page of the answer booklet as given below. They are advised to fill these particulars (on Page 1) well before the start of the examination to save their time.

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| **University Institute of Engineering & Technology, Panjab University Chandigarh**  **Minor-1 May-2021** | | | |
| Name |  | Roll No. |  |
| Subject Title |  | Branch |  |
| Semester/Section |  | Date of Exam |  |
| Number of sheets used | |  | |
| Full Signature of Student | |  | |

1. Students will sign on the top and bottom of each sheet of the answer booklet. Student will scan all the sheets in order and create a pdf file. The name of pdf file should be UIET Roll No, Name and Subject Title, e.g. UE160014\_RohitSharma\_Networks.
2. Students are also required to put page numbers on upper right corner of each page of the answer booklet before scanning and converting to pdf.
3. Concerned faculty will /has created particular class for their subject in Google Class Room (GCR) or any other platform suggested by the concerned faculty member. Each student shall register in all classes created by their concerned faculties. The answer booklet (in pdf file) will be uploaded by each student in concerned subject class of (GCR) or any other platform suggested by the concerned faculty member. In case student(s) is/are not upload the pdf then they may send the pdf of answer sheet through whatsapp or email of concerned faculty.
4. It is the responsibility of students to make sure that pdf file is communicated in time.
5. The time allowed for writing Minor-1 examination is 1 hour and 30 minutes. Extra 15 minutes are allowed for scanning and sending the answer booklet.
6. Any duplication/malpractices in write up and submission of similar answer booklets will be viewed seriously and lead to ‘Unfair Means Case’ as per university norms.